

# ASSEMBLY, No. 3471

## STATE OF NEW JERSEY 219th LEGISLATURE

INTRODUCED FEBRUARY 25, 2020

**Sponsored by:**

**Assemblywoman SHAVONDA E. SUMTER**

**District 35 (Bergen and Passaic)**

**Assemblywoman ANNETTE CHAPARRO**

**District 33 (Hudson)**

**SYNOPSIS**

Concerns certification of tax collectors.

**CURRENT VERSION OF TEXT**

As introduced.



(Sponsorship Updated As Of: 3/5/2020)

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2

1 AN ACT concerning the certification of tax collectors and amending  
2 P.L.1979, c.384.

3

4 **BE IT ENACTED** by the Senate and General Assembly of the State  
5 of New Jersey:

6

7 1. Section 2 of P.L.1979, c.384 (C.40A:9-145.2) is amended to  
8 read as follows:

9 2. a. Commencing on the effective date of **[this act]** P.L.1979,  
10 c.384 (C.40A:9-145.1 et seq.), the director shall hold examinations  
11 for certification as a tax collector semi-annually **[,]** and at such  
12 other times as **[he]** the director may determine appropriate **[, for**  
13 **certification as tax collector]**. An applicant for examination shall  
14 furnish proof to the director, not less than 30 days before an  
15 examination, that the applicant:

16 (1) is not less than 21 years of age**[,]** ;

17 (2) is a citizen of the United States**[,]** ;

18 (3) is of good moral character**[,]** ;

19 (4) has obtained a certificate or diploma issued after at least four  
20 years of study in an approved secondary school or has received an  
21 academic education considered and accepted by the Commissioner  
22 of Education as fully equivalent;

23 (5) has graduated from a four-year course at an institution of  
24 higher education of recognized standing, or has not less than two  
25 years' full-time experience in tax collection, or has at least one  
26 year's full-time experience in tax collection and 30 credit hours at  
27 an institution of higher education of recognized standing; and

28 (6) possesses certificates of completion of Municipal Tax  
29 Collection I, II, and III courses **[offered by]** from the Division of  
30 Local Government Services in the Department of Community  
31 Affairs or, with the division's approval, Rutgers, The State  
32 University [which courses shall be approved by the Division of  
33 Local Government Services in the Department of Community  
34 Affairs] of New Jersey, or any other college or university.

35 b. For the purpose of this section, experience in tax collection  
36 **[must]** shall include experience in the following areas: lien  
37 enforcement, tax collecting, tax billing, and reporting **[, and,]** . An  
38 applicant's experience in tax collection shall be attested to by the  
39 tax collector of the employing municipality.

40 c. **[The]** An applicant shall furnish the proofs required  
41 pursuant to this section **[shall be provided]** to the director on such  
42 application forms and in such manner as shall be prescribed by the  
43 director. Each completed application form shall be accompanied by  
44 a fee in the amount of \$50 payable to the order of the State

**EXPLANATION – Matter enclosed in bold-faced brackets [thus] in the above bill is not enacted and is intended to be omitted in the law.**

**Matter underlined thus is new matter.**

1 Treasurer and shall be filed with the director at least 30 days prior  
2 to the date of the examination. Examinations shall be written, or  
3 both written and oral, and shall be of such character as fairly to test  
4 and determine the qualifications, fitness and ability of the person  
5 tested to actually perform the duties of tax collector.

6 d. **【Commencing with examinations given】** (1) On and after  
7 the effective date of P.L.1999, c.300, the examination shall be given  
8 in sections on the subjects of:

9 (a) lien enforcement;

10 (b) tax collecting, tax billing, and reporting;

11 (c) policies and practices relating to tax collection in a  
12 municipality operating under **【a】** the State fiscal year; and

13 (d) any other material as determined appropriate by the director  
14 and in sections as determined necessary. The director shall notify  
15 applicants of the nature of any such other material at the time the  
16 examinations are announced.

17 (2) On and after the effective date of P.L. , c. (C. )  
18 (pending before the Legislature as this bill), the examination shall  
19 be given in sections on the subjects of:

20 (a) lien enforcement;

21 (b) tax collecting, tax billing, and reporting; and

22 (c) any other material as determined appropriate by the director  
23 and in sections as determined necessary. The director shall notify  
24 applicants of the nature of any such other material at the time the  
25 examinations are announced.

26 (3) There shall be no limit on the number of times an applicant  
27 may sit for any section of the examination. When an examination  
28 section or sections are taken separately, the fee for registering for a  
29 single examination sitting shall not exceed \$25.

30 e. **【A】** (1) For examinations given prior to the effective date  
31 of P.L. , c. (C. ) (pending before the Legislature as this bill), a  
32 person shall not be required to pass the State fiscal year section of  
33 the examination in order to receive certification as a tax collector,  
34 except that any such certification shall be noted as restricted to  
35 serve in a municipality operating under a calendar fiscal year; and  
36 such a person shall not serve as tax collector in a municipality  
37 operating under **【a】** the State fiscal year until such time the person  
38 successfully passes the State fiscal year section of the examination.  
39 The director shall note that a person has passed the State fiscal year  
40 section of the examination by appropriately noting the fact on the  
41 person's certificate. Notwithstanding the provisions of this  
42 subsection, nothing shall preclude a certified tax collector who,  
43 prior to the effective date of P.L.1999, c.300, serves, served, or  
44 successfully passed the certified tax collector examination, from  
45 being appointed as a tax collector in a municipality operating under  
46 a State fiscal year.

47 (2) On and after the effective date of P.L. , c. (C. )  
48 (pending before the Legislature as this bill), a person shall not serve

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1 as a tax collector in a municipality operating under the State fiscal  
2 year unless the person possesses:

3 (a) a certificate of completion for a State fiscal year tax  
4 collection course offered through the Division of Local Government  
5 Services in the Department of Community Affairs; and

6 (b) a State fiscal year endorsement on the person's tax collector  
7 certificate. The registration fee for a person to sit for the State  
8 fiscal year tax collection course shall be \$250, or such other amount  
9 as the director may promulgate by rules and regulations in  
10 accordance with the "Administrative Procedure Act," P.L.1968,  
11 c.410 (C.52:14B-1 et seq.), and shall be payable to the order of the  
12 State Treasurer.

13 (3) Notwithstanding any provision of this section to the  
14 contrary, a municipality operating under the State fiscal year may  
15 appoint a person as a tax collector if:

16 (a) prior to the effective date of P.L.1999, c.300, the person  
17 served as a tax collector or successfully passed the certified tax  
18 collector examination; or

19 (b) the person is a certified tax collector and successfully passed  
20 the State fiscal year section of a certified tax collector examination  
21 prior to the effective date of P.L. , c. (C. ) (pending before the  
22 Legislature as this bill).

23 (cf: P.L.1999, c.300, s.1)

24

25 2. Section 3 of P.L.1979, c.384 (C.40A:9-145.3) is amended to  
26 read as follows:

27 3. a. Upon the successful completion of the examination by an  
28 applicant, a tax collector certificate shall be issued to **[him]** the  
29 applicant, upon the payment of an additional fee of \$50 payable to  
30 the order of the State Treasurer.

31 b. Upon the successful completion by an applicant of a State  
32 fiscal year tax collection course pursuant to subsection e. of section  
33 2 of P.L.1979, c.384 (C.40A:9-145.2), the Division of Local  
34 Government Services shall add a State fiscal year endorsement to  
35 the tax collector certificate, upon proper application for the  
36 endorsement and payment of the application fee. The application  
37 fee to add a State fiscal year endorsement to a tax collector  
38 certificate shall be \$25, or such other amount as the director may  
39 prescribe, by rules and regulations in accordance with the  
40 "Administrative Procedure Act," P.L.1968, c.410 (C.52:14B-1 et  
41 seq.), and shall be payable to the order of the State Treasurer. The  
42 director may prescribe the manner in which a person may apply for  
43 a State fiscal year endorsement to a tax collector certificate.

44 (cf: P.L.1993, c.25, s.2)

45

46 3. This act shall take effect on the first day of the seventh  
47 month next following enactment, except that the Director of the  
48 Division of Local Government Services in the Department of

1 Community Affairs may take any anticipatory administrative action  
2 in advance thereof as may be necessary for the implementation of  
3 this act.

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STATEMENT

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8 This bill revises the manner by which a tax collector may  
9 become certified in the collection of property taxes in  
10 municipalities that operate on the State fiscal year budget cycle,  
11 rather than on a calendar year budget cycle.

12 Currently, a candidate for certification as a tax collector is  
13 required to take, and pass, an additional portion of the certification  
14 test related to State fiscal year tax collection in order to serve as a  
15 tax collector in a State fiscal year municipality. Many candidates  
16 do not elect to take the State fiscal year portion of the examination.  
17 This has resulted in comparatively fewer certified tax collectors  
18 who are certified to serve as a tax collector in a municipality that  
19 operates on a State fiscal year budget cycle.

20 This bill would revise the process for certification as a tax  
21 collector for State fiscal year municipalities by allowing a candidate  
22 to simply take an additional course in order to attain that  
23 certification.