December 21, 2017

Peri A. Horowitz, Executive Director
Office of Legislative Services
State House Annex, Room 210
PO Box 068
Trenton, New Jersey 08625-0068

Dear Executive Director,

In accordance with P.L.2011 Chapter 70, “New Jersey First Act”, signed into law on May 19, 2011, requiring individuals to be residents of New Jersey in order to hold certain public employee positions in the State, Atlantic Cape Community College is filing this letter and its Exempt Report with you and the Office of Legislative Services for the period January 1, 2018 to December 31, 2018.

The New Jersey First Act permits exemption from its residency requirements of faculty, research staff and administrative staff holding positions requiring special expertise or extraordinary qualifications.

Questions regarding this matter may be directed to Eileen Curristine, Dean, Human Resources, Public Safety & Compliance.

Yours truly,

[Signature]

Dr. Barbara Gaba
President

Attachment – Exempt Report

C: James DiGiulio, Chief Counsel
   Office of the Governor
   PO Box 001
   Trenton, NJ 08625

   Eileen Curristine, Dean, Human Resources, Public Safety & Compliance
Schedule A

Atlantic Cape Community College

New Jersey First Act Exemption Report
December 21, 2017

In addition to the position of visiting professor, teacher, lecturer or researcher who is employed on a temporary or per-semester basis which the Act exempts, Atlantic Cape Community College submits the following as its list of exempt positions, effective January 1, 2018.

The following positions are generally filled following a national/regional search as the college seeks individuals with broad experience in the Community College sector; many of the positions listed also require knowledge in disparate areas that would otherwise be separate positions in larger institutions.

- President
- Executive Vice President, Planning, Research, Information Technology Services & Facilities
- Vice President, Academic Affairs
- Vice President, Student Affairs & Enrollment Management
- Dean, Administration & Business Services
- Dean, Finance
- Dean, Human Resources, Public Safety & Compliance
- Dean, Information Technology Services
- Dean, Resource Development & President/Board of Trustees Operations

Full-time and adjunct faculty

**Associate Dean, Academic Support Services** – position requires specific content expertise and proven community college leadership to be identified in a regional or national search.

**Associate Dean, Resource Development & Dean, Cape May County Campus** – as more two-year colleges add personnel to conduct fundraising, there is a general shortage of experienced fund-raising professionals in the community college sector.

**Assistant Director, Disability Support Services** – position requires strong knowledge of disability law and regulation, experience in development of
accommodations to meet student needs and knowledge of trends in assistive and adaptive technology.

**Controller** – wide breadth of financial and administrative experience required with particular knowledge of the college community environment.

**Dean, Academy of Culinary Arts** – position requires both technical content expertise and proven community college leadership to be identified in a regional or national search.

**Dean, Career Education and Workforce Development & Dean, Worthington Atlantic City Campus** - position requires broad based community college leadership background likely to be identified in a national or regional search.

**Dean, Liberal Studies** – position requires broad based community college leadership background likely to be identified in a national or regional search.

**Dean, STEM Programs** - position requires broad based community college leadership background likely to be identified in a national or regional search.

**Director, Culinary Operations** – position requires specific content expertise and proven community college leadership to be identified in a regional or national search.

**Director, Financial Aid** - position requires extensive knowledge of regulations and specific content expertise in the community college sector.

**Director, Human Resources** - position requires extensive knowledge of regulations and human resources administration in a community college setting.

**Director, Instructional Technology** - position requires specific content expertise and proven community college leadership to be identified in a regional search

**Director, Security & Public Safety** - position requires wide breadth of security/public safety and administrative experience with particular knowledge of the college community environment.

**Executive Director, Marketing & College Relations** – there is a general shortage of experienced marketing/social media management professionals in the community college sector.

**Librarian** – position requires specific content expertise and proven community college leadership to be identified in a regional or national search.

**Senior Manager, Adaptive Technology, Disability Support Services** – position requires strong technical knowledge and experience in the growing field of assistive and adaptive technology.
**Senior Manager, Grants** - there is a general shortage of experienced professionals in the community college grant writing and development sector.

**Senior Manager, Resource Development & Alumni**– position requires technical experience in both fund development and database management with the Datatel Colleague system.

**Senior Manager, Web Systems & Marketing** - Drupal programming, web development, content management systems, database programming, etc. require specific technical expertise.
December 21, 2017

USPS Certified Mail 7015 0640 0007 8679 6985

James DiGiulio, Chief Counsel
Office of the Governor
PO Box 001
Trenton, NJ 08625

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