December 23, 2019

Peri A. Horowitz, Executive Director
Office of Legislative Services
PO Box 068
Trenton, NJ 08625-0068

Dear Mr. Horowitz:

In accordance with the “New Jersey First Act” (Senate Bill No. 1730, P.L. 2011, Chap.70), requiring individuals to be residents of New Jersey in order to hold certain public employee positions in the State, enclosed please find Atlantic Cape Community College College’s Exempt Report for the period January 1, 2020 to December 31, 2020.

The New Jersey First Act permits exemption from its residency requirements of faculty, research staff and administrative staff holding positions requiring special expertise or extraordinary qualifications.

Please direct any questions regarding this matter to Michele Trageser, Executive Director Human Resources.

Yours Truly,

Barbara Gaba

Dr. Barbara Gaba
President

Enclosure: Schedule A Exempt Report

cc: Matt Platkin, Chief Counsel
Office of the Governor
PO Box 001
Trenton, NJ 08625

Michele Trageser, Executive Director, Human Resources
Schedule A
Atlantic Cape Community College
New Jersey First Act Exemption Report
December 23, 2019

In addition to the position of visiting professor, teacher, lecturer or researcher who is employed on a temporary or per-semester basis which the Act exempts, Atlantic Cape Community College submits the following as its list of exempt positions effective January 1, 2020.

The following positions are generally filled following a national/regional search as the college seeks individuals with broad experience in the Community College sector. Many of the positions listed also require knowledge in disparate areas that would otherwise be separate positions is larger institutions.

- President
- Chief of Staff and Dean Resource Development
- Vice President Academic Affairs
- Dean, Student Affairs & Enrollment Management
- Chief Business Officer
- Chief Financial Officer
- Executive Director Human Resources (previously Chief Officer, Human Resources Public Safety & Compliance)
- Chief Officer, Information Technology Services
- Dean, Institutional Research, Planning & Effectiveness and Information Technology Services
- Executive Director Marketing & College Relations

Full-time adjunct faculty

**Director Academic Support Services**- position requires specific content expertise and proven community college leadership to be identified in a regional or national search.

**Associate Dean, Resource Development & Dean, Cape May Campus** – As more two year colleges add personnel to conduct fundraising, there is a general shortage of experienced fund-raising professionals in the community college sector.

**Director, Center for Accessibility** – position requires strong knowledge of disability law and regulation, experience in development of accommodations to meet student needs and knowledge of trends in assistive and adaptive technology.

**Controller** – wide breadth of financial and administrative experience required with particular knowledge of the college community environment.
Dean, Academy of Culinary Arts – position requires both technical content expertise and proven community college leadership to be identified in a regional or national search.

Dean, Career Education & Workforce Development and Dean, Worthington Atlantic City Campus – position requires broad based community college leadership background likely to be identified in a national or regional search.

Dean, Liberal Studies – position requires broad based community college leadership background likely to be identified in a national or regional search.

Dean, STEM Programs - position requires broad based community college leadership background likely to be identified in a national or regional search.

Director, Culinary Operations - position requires broad based community college leadership background likely to be identified in a national or regional search.

Director, Financial Aid & Veteran's Affairs – positions require extensive knowledge of regulations and specific content expertise in the community college sector.

Director, Human Resources - positions require extensive knowledge of regulations and human resources administration in a community college setting.

Director, Instructional Technology - position requires specific content expertise and proven community college leadership to be identified in a regional search.

Director, Security & Public Safety – position requires a wide breadth of security/public safety and administrative experience with particular knowledge of college community environment.

Librarian - position requires specific content expertise and proven community college leadership to be identified in a regional search.

Senior Manager, Adaptive Technology, Center for Accessibility – position requires strong technical knowledge and experience in the growing field of assistive and adaptive technology.

Senior Manager, Grants – there is a general shortage of experienced professionals in the community college grant writing and development sector.

Senior Manager, Resource Development & Alumni – position requires technical experience in both fund and database management with the Datatel Colleague System.

Senior Manager, Web Systems & Marketing – position requires technical experience in Drupal programming, web development, content management system and database programming.