Borough of Audubon Park
Board of Education

July 1, 1998 to January 31, 2000

Richard L. Fair
State Auditor
The Honorable Christine Todd Whitman
Governor of New Jersey

The Honorable Donald T. DiFrancesco
President of the Senate

The Honorable Jack Collins
Speaker of the General Assembly

Mr. Albert Porroni
Executive Director
Office of Legislative Services

Enclosed is our report on the audit of the Borough of Audubon Park Board of Education, for the period July 1, 1998 to January 31, 2000.

If you would like a personal briefing, please call me at (609) 292-3700.

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Borough of Audubon Park Board of Education

Scope

We have completed an audit of the Borough of Audubon Park Board of Education (APBOE) for the period July 1, 1998 to January 31, 2000. Our audit included revenues (state aid and school taxes) for school year 1998-1999 and expenditures made by the board for school years 1998-1999 and 1999-2000 through January 31, 2000. The prime responsibility of the board is to provide a quality education to approximately 170 kindergarten to twelfth grade students. The board does not operate any schools, but instead sends its students to another district and is charged a per child tuition fee. The APBOE employs two part-time employees. Revenues totaled $1.3 million in school year 1998-1999, of which $1.1 million was from state sources. Expenditures totaled $1.25 million in school year 1998-1999 and $673,000 in school year 1999-2000 through January 31, 2000. Tuition comprises approximately 95 percent of expenditures.

Objectives

The objectives of our audit were to determine whether financial transactions were related to the school district’s programs, were reasonable, and were recorded properly in their accounting system. This audit was conducted pursuant to the State Auditor’s responsibilities as set forth in N.J.S.A.18A:7F-6d.

Methodology

Our audit was conducted in accordance with Government Auditing Standards, issued by the Comptroller General of the United States. In preparation for our testing, we studied legislation, administrative code, policies of the board and the Department of Education Comparative Spending Guide. Provisions that we considered significant were documented and compliance with those requirements was verified by interview and observation and through our samples of financial transactions. We also read the budget, reviewed financial trends and interviewed district personnel to obtain an understanding of the district’s programs and internal controls.
A nonstatistical sampling approach was used. Our samples of financial transactions were designed to provide conclusions about the validity of transactions as well as internal control and compliance attributes. Transactions were judgmentally selected.

Conclusions

We found that the financial transactions included in our testing were related to the school district’s programs, were reasonable, and were properly recorded in their accounting system.