1. For each line item reduction in the department’s or unit’s budget, specify the change, if any, in the nature, breadth or level of service or benefit that will be provided and identify and quantify the population that may be affected.

$84,000 reduction to salary account to be offset by lobbying fees; no changes in services provided.

2. For each line item reduction in the department’s or unit’s budget, please indicate the number of positions (budgeted, funded and filled or unfilled) that will be eliminated and the number of individuals whose employment will be ended. If appropriate distinguish between staffing actions that may occur before and after January 1, 2011.

No elimination of positions.

3. Please identify any reductions in the department’s or unit’s budget that constitute one-time savings that are not likely to recur in Fiscal Year 2012.

N/A

4. Please identify each Fiscal Year 2010 mid-year reduction that is recommended for continuation in Fiscal Year 2011.

A $40,000 reduction to the Services Other Than Personal account ($21,000: Procurement Savings and $19,000 Management Efficiency) and a $15,000 reduction to the Materials and Supplies account (Management Efficiency).

5. Are any of the appropriations recommended for Fiscal Year 2011 required to compensate for the effects of Fiscal Year 2010 reductions? If so, please identify and explain.

None

6. Please list any anticipated increase in fees, fares or co-payments that are reflected in the FY 2011 budget recommendation, including the amount of revenue or cost reduction, and the intended effective date.

None

7. If additional revenues were to become available during the budget process, which one or two reductions proposed for the department or unit should be top candidates for restoration? Please justify your selections.
The Governor’s proposed Fiscal year 2011 budget represents the culmination of many tough choices that had to be made in order to balance spending and revenues for next year. The funding proposed for the Commission, while reduced, will allow it to meet its core missions and provide vital services to residents and businesses in the State.

In the event that additional revenues become available during the budget process, the Commission would welcome the opportunity to work closely with the Legislature to restore funding for important programs. The Commission believes that any such restorations should be considered in the context of programs and spending needs throughout the State budget, not only those administered by the Commission. The Commission looks forward to consulting with the Legislature to ensure that only the programs of greatest value are restored.

8. Please identify proposed budget reductions which require Federal approvals, waivers or similar actions, and the timetable for seeking and obtaining approvals in order to achieve the projected savings. Please indicate whether approvals/waivers have been previously sought and not obtained, and explain why approvals should be expected in this case. If federal approval is not received, what alternative actions may have to be taken to achieve savings of comparable value? Please also identify proposed budget reductions that may reduce the receipt of federal funds, and the estimated loss of federal funds that would result from such reductions.
N/A

9. Please describe how the department or unit implemented mandatory workforce furloughs in FY 2010, identifying the amount saved and the proportion of the workforce exempt from furloughs, and detailing the impact on individuals or firms served by or regulated by the department.
Every Commission employee will have taken nine mandatory furlough days by the end of FY 2010 (ELEC was also closed for a mandatory furlough day on May 22, 2009, in FY 2009). The Office of Management and Budget (OMB) calculated the FY 2010 savings from the mandatory furlough days to be $139,000. This amount was transferred out of ELEC accounts by OMB. In order to minimize the impact on its stakeholders during the mandatory furlough program, the Commission had to re-prioritize functions, as well as be flexible with certain reporting dates, so as to minimize any disruption in services. This was especially important for those furlough days where the entire agency was required to be closed.

10. The Budget in Brief references savings to be achieved both through privatization and “insourcing.” Please identify savings in your budget associated with either of these initiatives. Please provide examples of successes or failures of such initiatives in prior years.
N/A