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**New Jersey State Legislature**  
**SENATE BUDGET AND APPROPRIATIONS COMMITTEE**  
STATE HOUSE ANNEX  
PO BOX 068  
TRENTON NJ 08625-0068

DAVID J. ROSEN  
*Legislative Budget and  
Finance Officer*

FRANK W. HAINES III  
*Assistant Legislative Budget  
and Finance Officer*

(609) 847-3105

April 14, 2015

Brigadier General Michael Cunniff  
The Adjutant General  
Department of Military and Veterans' Affairs  
Eggert Crossing Road  
Trenton, New Jersey 08625-0340

Dear Brigadier General Michael Cunniff:

During the Department of Military and Veterans' Affairs (DMAVA) hearing before the Senate Budget and Appropriations Committee on April 9, 2015, you indicated that a written response would be forthcoming to the following questions raised by a member of the committee:

Senator Ruiz:

- Please provide information regarding the review boards that are affiliated with and established within DMAVA. Please identify the review boards that are affiliated with the department. Please describe how the review boards are governed and how the individuals on the board are selected. Is the selection process governed by statute, code, or appointment and what qualifications are necessary to be selected to serve on a board?

We would appreciate receiving this information within the next five working days so that it may be utilized by the committee during its continued deliberations. Your response should be directed through the following address:

David J. Rosen  
Legislative Finance and Budget Officer  
Office of Legislative Services  
State House Annex  
P.O. Box 068  
Trenton, New Jersey 08625-0068

Brigadier General Michael Cunniff  
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Sincerely,

A handwritten signature in black ink, appearing to read "Paul A. Sarlo". The signature is fluid and cursive, with a large initial "P" and "S".

Paul A. Sarlo  
Senate Budget and Appropriations Committee

c David J. Rosen, Legislative Budget and Finance Office  
Charlene Holzbour, Office of Management and Budget  
George LeBlanc, Senate Democratic Office  
Christopher Emigholz, Senate Republican Office  
Kimberly M. Clemmensen, Office of Legislative Services



STATE OF NEW JERSEY  
DEPARTMENT OF MILITARY AND VETERANS AFFAIRS  
POST OFFICE BOX 340  
TRENTON, NEW JERSEY 08625-0340

CHRIS CHRISTIE  
*Governor*  
*Commander-in-Chief*

★  
MICHAEL L. CUNNIFF  
*Brigadier General*  
*The Adjutant General*

April 16, 2015

Mr. David R. Rosen  
Legislative Finance and Budget Officer  
Office of Legislative Services  
State House Annex  
P.O. Box 068  
Trenton, New Jersey 08625-0068

**Re: DMAVA April 9, 2015 Budget Hearing**

Sir:

Please accept the following as the New Jersey Department of Military and Veterans' Affairs' (DMAVA) response to Mr. Paul Sarlo's April 14, 2015 correspondence regarding the question posed by Senator Ruiz during a DMAVA hearing conducted before the Senate Budget and Appropriations Committee on April 9, 2015. A copy of Mr. Sarlo's April 14, 2015 correspondence is attached hereto for your reference.

During the April 9, 2015 hearing, Senator Ruiz asked the following:  
"Please provide information regarding the review boards that are affiliated with and established within DMAVA. Please identify the review boards that are affiliated with the department. Please describe how the review boards are governed and how the individuals on the board are selected. Is the selection process governed by statute, code, or appointment and what qualifications are necessary to be selected to serve on a board?"

These boards are conducted in accordance with regulations and guidance promulgated by the Department of Defense, the Department of the Army, the Department of the Air Force, the National Guard Bureau as well as other federal governmental agencies as applicable. Few, if any, of these boards are conducted pursuant to state law or pursuant to DMAVA regulation. In general, boards are used throughout the Department of Defense for a variety of personnel actions, including, but not limited to, hiring, promotion, reduction, retention, separation, etc. of Soldiers and Airmen. Below is a summary of the different types of boards used by the New Jersey Army and Air National Guard as well as other applicable regulatory guidance.

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Legislative Finance and Budget Officer  
Office of Legislative Services  
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Review Boards Applicable to the New Jersey Army National Guard (NJARNG)

The following regulations apply to the management of United States Army officers, including those who are members of the New Jersey Army National Guard:

- Army Regulation (AR) 135-100 – Appointment of Commissioned and Warrant Officers of the Army;
- AR 135-155 – Promotion of Commissioned Officers and Warrant Officers Other Than General Officers;
- AR 135-175 – Separation of Officers;
- AR 600-8-24 – Officer Transfers and Discharges;
- AR 600-8-29 – Officer Promotions;
- AR 15-6 – Procedures for Investigating Officers and Boards of Officers;
- Department of the Army Memo (DA MEMO) 600-4 – Policies and Procedures for Reserve Components Officer Selection Boards;
- Department of the Army Pamphlet (DA PAM) 600-3 – Commissioned Officer Professional Development and Career Management;
- National Guard Pamphlet (NGPAM) 600-3 – Professional Development and Utilization of Commissioned Officers in the Army National Guard;
- National Guard Regulation (NGR) 600-100 – Commissioned Officers - Federal Recognition and Related Personnel Actions;
- NGR 600-601 Warrant Officers – Federal Recognition and Related Personnel Actions;
- NGR 635-100 – Termination of Appointment and Withdrawal of Federal Recognition;
- NGR 635-101 – Efficiency and Physical Fitness Boards;
- NGR 635-102 – Officers and Warrant Officers Selective Retention;
- PPOM 13-038 Fiscal Years 2014 and 2015 Officer and Warrant Officer Selective Retention Board Implementation Guidance; and

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- NGB Army National Guard Officer Active Guard Reserve Release from Active Duty Board and Active Service Management Board Guidance for Calendar Years 2013 – 2015.

The following regulations apply to the management of United States Army enlisted personnel, including those who are members of the New Jersey Army National Guard:

- AR135-178 – Enlisted Administrative Separations;
- AR135-205 – Enlisted Personnel Management;
- AR 600-8-19 – Enlisted Promotions and Reductions;
- AR 15-6 – Procedures for Investigating Officers and Boards of Officers;
- DA PAM 600-25 – U.S. Army Noncommissioned Officer Professional Development Guide;
- NGR 600-200 – Enlisted Personnel Management;
- PPOM 13-034 Enlisted Qualitative Retention Board Implementation Guidance For Fiscal Years 2014-2015;
- NGB Calendar Year 2014 Army National Guard Enlisted Active Guard Reserve Release from Active Duty Board / Active Service Management Board Announcement Memorandum; and
- NGB Army National Guard Active Guard Reserve Active Service Management Board guidance for Calendar Years 2013 – 2015.

Review Boards Applicable to the New Jersey Air National Guard (NJANG)

The following regulations apply to the management of United States Air Force personnel, officer and enlisted, including those who are members of the New Jersey Air National Guard:

- ANGI 36-2504 – Federal Recognition of Promotion in the Air National Guard and as a Reserve of the Air Force Below the Grade of General Officer;
- ANGI 36-2501 – General Officer Federal Recognition Boards for General Officer Appointment or Promotion in the Air National Guard;
- ANGI 36-2502 – Promotion of Airmen;
- NJANG Supplement 1 to ANGI 36-2502 Promotion of Airmen;

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Legislative Finance and Budget Officer  
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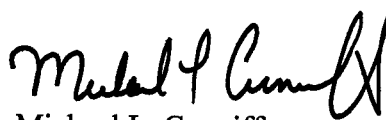
- ANGI 36-2503 – Administrative Demotion of Airmen;
- AFI 36-3209 – Separation and Retirement Procedures for Air National Guard and Air Force Reserve Members; and
- ANGI 36-2651 – Air National Guard Selective Retention Review Boards.

The procedures for and composition of each board is specific to service component (Army / Air), rank (officer / enlisted), status (traditional drilling guardsman [one training weekend per month along with two weeks of annual training] or Active Guard Reserve [active duty members of our full time support staff]), as well as other factors. Human resources professionals and other members of staff at various levels of the New Jersey Army and Air National Guard provide information and recommendations pertaining to the conduct of these boards and the overall management of the force.

I trust that the foregoing adequately responds to Senator Ruiz's inquiry. If you or the Senate Budget and Appropriations Committee have any further concerns, do not hesitate to contact us for any additional information that you may require.

Thank you for your consideration.

Respectfully submitted,



Michael L. Cunniff  
Brigadier General, New Jersey National Guard  
The Adjutant General

cc: